[These are the bylaw amendments approved by the Board of Directors on 8/22/2002 and approved by general vote at the annual meeting on 10/24/2002.]

# Bylaws of the Phi Beta Kappa Association of the Phoenix Metropolitan Area

#### Article I - Name

This Association is a constituent member of the Phi Beta Kappa Society and shall be known as the Phi Beta Kappa Association of the Phoenix Metropolitan Area.

# Article II - Purpose

The purpose of this Association is to further the ideals of Phi Beta Kappa by encouraging friendship, scholarship, and cultural interests in the Phoenix Metropolitan Area.

# **Article III - Membership**

Every member of Phi Beta Kappa residing in the Phoenix Metropolitan Area is eligible for membership in this Association. No one who is not a member of Phi Beta Kappa shall be eligible for membership. Only dues-paying members may vote.

#### **Article IV - Officers and Directors**

The officers of this Association and their duties shall be:

The President (or, in his/her absence, the Vice President) shall preside at all meetings. He or she shall exercise the usual functions of a presiding officer, shall appoint all committees that my be deemed desirable, and shall perform such duties usually pertaining to that office.

The Vice President shall perform the duties of the President during his/her absence.

The Recording Secretary shall keep an accurate record of all proceedings of the Association, including meetings of the Board of Directors, and shall render the annual report to the national Phi Beta Kappa office.

The Membership Secretary shall conduct the written and verbal communications with and shall maintain the records of the local membership.

The Treasurer shall keep an accurate account of the financial transactions of the Association; shall render bills for and collect all money due the Association; shall pay out such sums as may be directed by the Association or by the Board of Directors; and shall make a report of the financial condition of the Association at the Annual Meeting.

The Board of Directors shall consist of the Executive Committee and of no fewer than three (3) nor more than thirty (30) additional members. The Board of Directors shall have the power to alter its size from time to time, and to fill any vacancies which may occur in membership. Each director shall be elected for a term of three (3) years or until his or her successor shall have been elected and qualified. A director may be re-elected to successive terms of three (3) years following his or her initial term of service upon invitation of the Board of Directors. Meetings of the Board of Directors shall be held upon the call of the President, or upon the signed request of a majority of the Board of Directors. The Board shall have charge of the affairs of the Association.

The Executive Committee shall be composed of the elected officers of the Association and the immediate Past President. The Executive Committee shall exercise all of the powers of the Board of Directors during the intervals between meetings of the Board of Directors, provided that the Executive Committee may not modify any action previously taken by the Board of Directors, including action with respect to adopting, amending, or repealing the Association's Bylaws.

# **Article V - Meetings**

The annual meeting of the Association shall be held in the fall at such time as the Board of Directors shall determine. The Board of Directors shall also arrange for at least one other regular meeting of the Association during the year. Special meetings may be called at any time by a majority of the Board of Directors.

The officers of the Association shall be elected annually by majority vote of the members present at the annual meeting.

The President shall appoint a Nominating Committee, which shall present its nominations at the annual meeting. Additional nominations for each office may be made from the floor at the annual meeting.

#### Article VI – Dues and Fiscal Year

Membership dues in the Association shall be paid annually at a rate set by the officers and directors and reported to the Association.

Special assessments may be levied by a two-thirds vote of the members present at any regular or special meeting of the Association, provided that written notice of the proposed assessment is sent to all members of the Association with the notice of the meeting.

The fiscal year shall begin on the first day of September and close on the next following August 31.

### **Article VII - Amendments**

These bylaws may be amended by the affirmative vote of two-thirds of the members present at any regular or special meeting of the Association, provided that copies of the proposed amendments are sent to all members of the Association at least fifteen days in advance of the meeting and that such amendments be forward to the Committee on Associations for final approval of the Senate of the Phi Beta Kappa Society.

Upon adoption, copies of the amended bylaws shall be distributed to all members of the Association and to the Phi Beta Kappa Society.